Pursuant to notice duly given and posted, a special meeting of the Albany County Airport Authority was called to order on Monday, August 27, 2018 @ 10:00 a.m. in the Administration Building Conference Room located at the Albany International Airport by Chairman Kenneth J. Doyle with the following present:

MEMBERS PRESENT

Rev. Kenneth J. Doyle
Lyon M. Greenberg, M.D.
Patricia M. Reilly
Kevin R. Hicks
Tony Gorman
Steven H. Heider
Samuel Fresina

MEMBERS ABSENT

STAFF

John A. O’Donnell
William J. O’Reilly
Peter F. Stuto
Doug Myers
Stephen Iachetta
John LaClair
Liz Charland
Margaret Herrmann
Helen Chadderdon

ATTENDEES

None

ACTION ITEMS


1.1 Negotiations: Contract No. S-969 – Construction Management Services

Mr. LaClair recommended authorization to negotiate professional service contract S-969 Construction Management Services with Turner Construction Company. He
advised subsequent prospective contract award is contingent upon the Board’s approval of the negotiated fee established following NYSDOT guidelines. He advised this project will be funded from Capital Improvement Project Account Nos. 2250, 2252, 2262, 2263, 2275, and 2290 and will be 5% federally funded; 50% state funded and 45% airport funded.

Dr. Greenberg moved to authorize negotiations for Professional Service Contract No. S-969 Construction Management Services with Turner Construction Company with the subsequent prospective contract award contingent upon the Board’s approval of the negotiated fee established following NYSDOT guidelines. The motion was adopted unanimously.

1.2 **Contract No. – 985- GC – Metal Roof Repair and Re-Roofing of Buildings 112 and 216**

Mr. LaClair recommended authorization to award construction Contract 985-GC Metal Roof Repair and Re-Roofing of Buildings 112 and 216 to Titan Roofing in the amount of $422,000. He advised this contract will be funded from Capital Project account 2272 and is 100% airport funded.

Mr. Fresina moved to authorize construction contract 985-GC Metal Roof Repair and Re-Roofing of Buildings 112 and 216 to Titan Roofing in the amount of $422,000. The motion was adopted unanimously.

1.3 **Negotiations: Contract No. S-989 – Design Services for New Airport Parking Garage**

Mr. O’Donnell recommended authorization to negotiate professional service contract S-989 Design Services for New Airport Parking Garage with CHA Companies, Inc. He advised subsequent prospective contract award is contingent upon the Board’s approval of the negotiated fee established following NYSDOT guidelines. He advised this project will be funded from Capital Improvement Project Account No. 2263 and will be 70% state funded and 30% airport funded.

Dr. Greenberg moved to authorize negotiations for Professional Service Contract No. S-989 Design Services for New Airport Parking Garage with CHA Companies, Inc. with the subsequent prospective contract award contingent upon the Board’s approval of the negotiated fee established following NYSDOT guidelines. The motion was adopted unanimously.

1.4 **Contract No. SC-981(Re-Bid) – Painting Services**

Mr. O’Donnell recommended authorization to approve Service Contract SC-981 (Re-Bid): Painting Services for an estimated annual contract amount of $75,000 with TEC Protective Coatings, Inc. He advised it is the intention of the Authority to award the contract for the term of two years and the Authority reserves the option to renew, with mutual written consent, up to two (2) additional one year terms.

This contract will be funded from the Operating Budget and is 100% airport funded.

Mr. Gorman moved to authorize said Service Contract in the estimated annual
contract amount of $75,000 for Painting Services with TEC Protective Coatings, Inc. The motion was adopted unanimously.

1.5 Contract No. SC-986 – Exterior and Interior Cleaning of the Parking Garage

Mr. O’Reilly recommended authorization to approve Service Contract SC-986: Interior and Exterior Cleaning of the Parking Garage for a contract amount of $88,246. This contract will be funded from account number 52060-30-0000.

Father Doyle moved to authorize said Service Contract in the amount of $88,246. The motion was adopted unanimously.

1.6 NYSDOT Aviation Project Funding Agreement

Mr. Stuto recommended authorization for acceptance of 2018 Aviation Capital Program [Grant] Agreement from New York State Department of Transportation in the total program amount of $41,181,900 with a State share of $22,131,900, a $18,250,000 Authority share and a $1,800,000 FAA-AIP for a New Parking Plaza (Parking Garage), Customer Parking Access Improvements, Terminal Rehabilitation with Passenger Amenities and Installation of New Sustainable Solar Panels. The project scope includes, but is not limited, to the following: 1. New Parking Plaza; 2. Customer Parking Access Improvements; 3. Terminal Rehabilitation - Passenger Amenities; and 4. Installation of New Sustainable Solar Panels.

Mr. Stuto further advised that under the grant award, the Authority is to be reimbursed throughout the grant period up to $22,131,900 toward completion of the project with a total project cost of $42,181,900, and must furnish not less than $20,050,000 from other funding sources – Federal Aviation Airport Improvement (FAA-AIP), Passenger Facility Charges (PFC’s), Authority bond proceeds, and other funding sources. He also advised that the Authority Chair or Chief Executive Officer shall be authorized to execute any documents related to this Agreement.

Mr. Heider moved to authorize the acceptance of 2018 Aviation Capital Program [Grant] Agreement from New York State Department of Transportation in the total program amount of $41,181,900 with a State share of $22,131,900, a $18,250,000 Authority share and a $1,800,000 FAA-AIP for a New Parking Plaza (Parking Garage), Customer Parking Access Improvements, Terminal Rehabilitation with Passenger Amenities and Installation of New Sustainable Solar Panels. The motion was adopted unanimously.

1.7 Issue Purchase Order for baggage carts and vending equipment to establish and operate a baggage cart concession in locations approved by Chief Executive Officer

Ms. Chadderdon recommended authorization to purchase baggage carts and vending equipment to establish and operate a baggage cart concession in locations approved by the Chief Executive Officer in the amount of $136,447.20. She advised that this request was originally presented at the July 23, 2018 meeting and was deferred pending the Board’s inspection of a physical cart. She advised this contract will be funded from Capital Equipment account 2190 and is 100% airport funded.

Mr. Hicks moved to authorize a purchase order for the purchase of baggage carts and vending equipment to establish and operate a baggage cart concession in the amount of $136,447.20. The motion was adopted unanimously.
1.8 Authorization to Accept Lead Agency Designation for Terminal Parking Garage and Pedestrian Bridge Construction.

Mr. Iachetta recommenced authorization to formally accept the designation of SEQR Lead Agency for the purposes of conducting Environmental Assessment review and adoption of SEQR Findings for proposed new parking garage improvements announced by Governor Cuomo as part of the $92 million airport and access improvements. The proposed action is defined as a SEQR “TYPE I Action” as proposed improvements involve construction of approximately 1,000 spaces in the area of existing asphalt surface parking lots south of the Administration Building. The Full Environmental Assessment is being prepared by CHA, Inc. for review and adoption of appropriate findings at a subsequent Board meeting. Funding has been established with a combination of State Aviation grant funding under PIN 1A00.97 and dedicated Federal AIP passenger entitlement funds.

Dr. Greenberg moved to accept the designation of SEQR Lead Agency for the purposes of conducting Environmental Assessment review and adoption of SEQR Findings for proposed new parking garage improvements. The motion was adopted unanimously.

Father Doyle made a motion to go into Executive Session to discuss one matter of Attorney Client Privilege. The motion was adopted unanimously.

Dr. Greenberg made a motion to out of Executive Session. The motion was adopted unanimously.

There being no further business, the meeting was adjourned at 11:20 a.m.
ALBANY COUNTY AIRPORT AUTHORITY

SPECIAL MEETING

AGENDA

August 27, 2018

Action Items:


1.1 Contract No. S-969 – Construction Management Services

1.2 Contract No. – 985-GC – Metal Roof Repair and Re-Roofing of Buildings 112 and 216

1.3 Contract No. S-989 – Design Services for New Airport Parking Garage

1.4 Contract No. SC-981(Re-Bid) – Painting Services

1.5 Contract No. SC-986 – Exterior and Interior Cleaning of the Parking Garage

1.6 NYSDOT Aviation Project Funding Agreement

1.7 Issue Purchase Order for baggage carts and vending equipment to establish and operate a baggage cart concession in locations approved by Chief Executive Officer

1.8 Authorization to Accept Lead Agency Designation for Terminal Parking Garage and Pedestrian Bridge Construction