ALBANY COUNTY AIRPORT AUTHORITY

REGULAR MEETING

AGENDA

December 12, 2011

General:

1. Chairman’s Remarks

2. Approval of Minutes
   Regular Meeting – November 14, 2011

3. Communications and Report of Chief Executive Officer

4. Interesting Correspondence

Management Reports:

5. Chief Financial Officer

   5.1 Statistical and Financial Performance
   5.2 Comparison of Enplanements
   5.3 Summary of Airline Scheduled Flights and Markets
   5.4 USDOT Arrival and Departure Statistics

6. Procurement Approvals by CEO – Informational Only

   None

7. Project Development

8. Counsel

9. Concessions/Ambassador Program

10. Public Affairs
Action Items:

   11.1 Construction Contract 687-BHS-Rebid Semi-Inline Baggage Screening Improvements – Baggage Handling System
   11.2 Construction Contract No. 687-E; Semi-Inline Baggage Screening Improvements
   11.3 Lease Amendment No. 3 to Lease No. L-527: 11 Northway Lane North (ACAA Bldg. No. 410) with H2 Pump, LLC
   11.4 Lease Amendment No. 5 to Lease No. L-498: 68 Sicker Road (ACAA Bldg. No. 215) with Kovatch Mobile Equipment Corp.
   11.5 Addendum No. 4: Lease and Operating Agreement No. L-635: 72 Sicker Road, ACAA Bldg. No. 213 with Lansing Flight Support, Inc.
   11.6 Vending Machine Concession Contract (No. 781) with JP Morgan Chase Bank for an Bank ATM at the terminal Check Point Area
   11.7 Service Contract No. – SC-779: General Construction Services
   11.8 Authorize the CFO to bid out variable market rate supply contracts for some or all electric and natural gas accounts and enter into either a 12 or 24 month supply contract with awarded bidders or if all bids for a procured energy supply are rejected obtain service from National Grid or the Municipal and Electric Gas Alliance (MEGA)

12. Authorization of Change Orders

   None
14. Adoption of the $45,682,860 Operating Budget for 2012 and authorization to transfer $151,000 from the Authority to the Albany County Airport Authority OPEB Trust to satisfy the unfunded annual required contribution for 2011 as shown in an actuarial valuation dated December 31, 2011 and which the 2012 Operating Budget anticipates in as funding progress in the calculation of the 2012 OPEB Expense.

15. Review and approval of Property Disposition Guidelines

Old Business:

None

New Business:

Executive Session:

None

Attorney-Client Privilege Matters:

None