



ALBANY COUNTY AIRPORT AUTHORITY  
ALBANY INTERNATIONAL AIRPORT  
ADMINISTRATION BUILDING  
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## ALBANY COUNTY AIRPORT AUTHORITY

### REGULAR MEETING AGENDA

March 1, 2010

#### General:

1. Chairman's Remarks
2. Approval of Minutes
3. Communications and Report of Chief Executive Officer
4. Interesting Correspondence

#### Management Reports:

5. Chief Financial Officer
  - 5.1 Statistical and Financial Performance
  - 5.2 Comparison of Enplanements
  - 5.3 Summary of Airline Scheduled Flights and Markets
  - 5.4 USDOT Arrival and Departure Statistics
6. Project Development
  - 6.1 Presentation: Architecture Plus – Relocation of Departure Shop and Information Desk
7. Counsel
8. Concessions/Ambassador Program
9. Public Affairs
10. Business & Economic Development

#### Action Items:

11. Acceptance of Federal and State Grants
    - 11.1 Acceptance of Federal Airport Improvement Grant No. 3-36-0001-107-10; NYSDOT PIN No. 1913.04: Replacement of Safety Equipment (High Capacity Snow Blower, Two Runway Snow Brooms and ARFF Truck (3,000 Gallon Capacity with High Volume Low Attack Turret) and Runway 19 Approach Obstruction (Tree) Removals and Property Acquisition – Phase Four
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12. Authorization of Contracts/Leases/Contract Negotiations/Contract Amendments
  - 12.1 Purchase Order - Equipment No. E707: Two Replacement Runway Brooms under Federal General Services Administration Contract No. GS30F-1-19D
  - 12.2 Purchase Order – Equipment No. E706: Runway Snow Blower under Federal General Services Administration Contract No. GS30F-1-19D
  - 12.3 Purchase Order – Equipment No. E705: Replacement ARFF Truck – 3,000 Gallon Capacity with High Volume Low Attack Turret under Federal General Services Administration Contract No. GX30F-0014S
  - 12.4 Lease Agreement No. L699: Lease for Farm Land
  - 12.5 Contract Phasing Review: Professional Services Contract No. S541: Engineering/Design Services – Runway 10 FAR Part 77 Approach Obstruction (Tree) Removals – Phase Four with Clough Harbour & Associates
  - 12.6 Selection of Professional Services Contract No. S504A: Engineering Design and Survey Services – Proposed Taxiway “A” & Terminal Ramp Pavement Rehabilitation Improvements
  - 12.7 Professional Services Contract No. S504A: Engineering Design and Survey Services – Proposed Taxiway “A” & Terminal Ramp Pavement Rehabilitation Improvements
  - 12.8 Addendum No. 2 to Specialized Aviation Services Operator and Hangar Lease No. L-604: North American Flight Services, Inc., 745 Albany-Shaker Road ACAA Bldg. No. 203
  - 12.9 Service Contract No. SC656: Janitorial Services
  
13. Authorization of Runway 10 Approach/28 Departure FAR Part 77 Surface Avigation Easement: Acquisition of Air Rights over 983 Watervliet Shaker Road: Memorys Garden Cemetery (Westerly Portion)
  
14. Acceptance of Financial & Audit Items
  - 14.1 Review and Acceptance of Authority’s Fifteenth Comprehensive Annual Financial Report, as of, and for the Year Ended, December 31, 2009, Together with the Audit and Compliance Reports of Marvin and Company, P.C., Certified Public Accountants
  - 14.2 Review and Acceptance of Marvin and Company, P.C. Letter Regarding Information Related to Their Conduct of the Audit Required under Generally Accepted Auditing Standards
  - 14.3 Review and Acceptance of Airline Rates and Charges Settlement and Revenue Sharing Transfer Calculation for 2009
  - 14.4 Review and Acceptance of Albany County Airport Authority Annual Investment Report for the Fiscal Year Ending December 31, 2009
  - 14.5 Review of Albany County Airport Authority OPEB Trust (A Component Unit of the Albany County Airport Authority) Financial Statements for the Short Period Ended December 31, 2009 - Unaudited

**Old Business:**

**New Business:**

**Executive Session:**

**Attorney-Client Privilege Matters:**